



# Malbank School and Sixth Form College



*Rejoice in being the best that we can be*

11<sup>th</sup> January 2024

## **Year 9 Options process 'Time to Choose'**

Dear Parents and Carers,

I am writing to let you know that the virtual options page on the website is now live and that the SIMS parent app will be updated so that option choices can be made through the app from Monday 15<sup>th</sup> January.

On the Year 9 options page you will find;

- ✓ The time to choose booklet – this outlines the whole process. All students were given a paper copy of the booklet in assembly this morning.
- ✓ A video for each subject available as an option choice, where the subject team share with you information about the content of the course, the assessment programme etc. You will be able to choose which subject videos you watch with your child to help make the right choices together
- ✓ A presentation from myself which outlines the detail of the options process including how to use the SIMS Parent app to select your child's choices. This can be found on the 'options process' icon, alternatively you can use this link [Loom Message - 9 January 2024](#)
- ✓ A presentation from Mr Harrison, this is also found on the 'options process' icon.

The options webpage can be accessed using the following link [Malbank School & Sixth Form College - Year 9 Options](#) or by visiting the school website [www.malbank.com](http://www.malbank.com) and clicking onto the 'Curriculum' section and then 'Year 9 Options'

If your child has an Education and Health Care Plan (EHCP) there will be additional support, following the virtual information evening from our SENDCO, Mrs Lunt and from the Connect team.

All options choices will be made via the SIMS parent app. In my video I talk about the SIMS app options going live today, but it will actually go live and be available for you to start sharing your child's option choices on Monday 15<sup>th</sup> January. The admin team have been contacting parents who have not yet joined and supporting parents to access this. If you are having any issues accessing the app during this time please email Mrs Hemmings our SIMS manager on [nrh@malbank.cheshire.sch.uk](mailto:nrh@malbank.cheshire.sch.uk) or by calling the main school on 01270 611009.

When you access the app the 'SIMS options' icon is found on your home screen and all choices can be entered through this – details of how to do this are outlined in my presentation.

All choices must be made by Friday 16<sup>th</sup> February 2024. SIMS options will not be accessible after this time.

We have a face-to-face parents evening on the 17<sup>th</sup> January, where you will have the opportunity to ask any questions you may have about different courses or the options process itself. The Key Stage 4 team will be in touch soon about this.

If you need any support or have any questions about the options process, please don't hesitate to get in touch with the school. Mrs Jennings (Year 9 Progress manager) should be your first port of call, however you can get in touch with me by email on [jme@malbank.cheshire.sch.uk](mailto:jme@malbank.cheshire.sch.uk)

Yours Sincerely,

Janine Edwards – Deputy Headteacher.

Headteacher: John D. Harrison B.A. (Hons.)

Welsh Row · Nantwich · Cheshire · CW5 5HD · Tel: 01270 611009 · E-mail: [admin@malbank.cheshire.sch.uk](mailto:admin@malbank.cheshire.sch.uk) · Web site: [www.malbank.com](http://www.malbank.com)