

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Criminal Records Bureau. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

Job Title: Teaching Assistant AAAE5052

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	Evidence of success at GCSE or equivalent at Grade C or above (to include English and mathematics)	NVQ Learning Support or similar
Experience	Working directly with young people aged 11-18 in an educational setting	Working directly with young people aged 11-18 with specific learning and behavioural needs
Knowledge	An understanding of learning and behavioural needs	
Personality	Calm and confident Honest and trustworthy Discrete	
Special aptitudes	Effective communication skills: able to empathise with young people Work with energy, commitment and good humour Be an effective team member	Diplomatic and tactful Sensitive Firm but fair Calm in a crisis A problem solver
Personal Attributes	Good health record Good attendance record	